



**SCMP** DESIGNATION

# RECOGNITION OF PRIOR LEARNING (RPL) PATHWAY

## OVERVIEW

RPL is the process used to identify, document, assess and recognize capabilities. For Supply Chain Canada™, this assessment is then compared against the coursework requirements of the SCMP™ Designation Program and certain coursework exemptions may be applied.

Supply Chain Canada's National Office is responsible for the evaluation and administration of your RPL application. Following your review, our provincial and territorial institutes are responsible for enrolling you into the SCMP Designation Program.

Please reach out to your provincial or territorial institute with questions on Supply Chain Canada membership, the Supply Chain Management Professional designation program or our Recognition of Prior Learning initiative.



# WHO IS THE RPL PROGRAM FOR?

## GRADUATES OF ACADEMIC PROGRAMS



To be considered for credit exemptions for academic learning, transcripts must indicate completion of the program within the past five (5) years.

No exceptions.

### ACCREDITED PROGRAMS

Supply Chain Canada has entered into Accreditation Agreements with many academic institutions in Canada and internationally, along with other private providers of education. Accreditation agreements allow for Supply Chain Canada to pre-assess the accredited institution's programs and determine block-exemptions to their graduates, which then requires applicants to provide less documentation for that academic experience.

RPL applicants who have completed prior learning that falls within the scope of these agreements will only be required to show proof of completion and grades for this prior learning.

- Applicants seeking credit transfer(s) must have achieved at least a 70% grade (or equivalent grade point) in the relevant courses.

Any questions concerning "the relevant courses" should be directed to your academic institution.

### NON-ACCREDITED PROGRAMS

Applicants presenting prior learning from a recognized Canadian post-secondary institution or private education and training provider not covered within the scope of our accreditation agreements will be required to submit an official transcript from the institution showing course name(s), credit hours, year(s)/term(s) and grade(s). In addition, applicants will need to provide the following information to allow a thorough curriculum review to ensure at least an 80% equivalency with SCMP modules or workshops:

- The course outline/syllabus submitted must correspond with the academic year/term in which the course was completed;
- A course description does not usually provide sufficient information for the purposes of mapping course equivalencies to the learning outcomes set out in the SCMP coursework requirements; and
- Applicants seeking credit transfer(s) must have achieved at least a 70% grade (or equivalent grade point) in the relevant courses.

### OUT-OF-COUNTRY ACADEMIC PROGRAMS

For those RPL applicants educated outside of Canada, they must have their international credentials (certificates and/or diplomas) assessed against Canadian education standards through a recognized third-party organization such as World Education Services (WES) or International Qualifications Assessment Service (IQAS).

### DEADLINES

Applications must be submitted a minimum of four weeks before the commencement of a term to be considered for credit during that term.

# WHO IS THE RPL PROGRAM FOR?

## SUPPLY CHAIN PROFESSIONALS WITH WORK EXPERIENCE



Where an RPL applicant can demonstrate, through practical work experience, the achievement of the competencies and knowledge consistent with the learning outcomes of some or all of the SCMP coursework, Supply Chain Canada may provide credit exemptions towards the SCMP coursework. To facilitate the assessment of an applicant's work experience, the following documentation will be required (at a minimum):

- A chronological résumé that includes an employment history with start and finish dates for each listed position (including the month and year you began and ended each position). Functional résumés do not provide the required information and, therefore, will not be accepted.
- Employer documentation would also be required to confirm the roles and responsibilities of the applicant within the organization

### DEADLINES

Applications must be submitted a minimum of four weeks before the commencement of a term to be considered for credit during that term.

# WHO IS THE RPL PROGRAM FOR?

## HOLDERS OF OTHER PROFESSIONAL DESIGNATIONS



Applicants presenting prior learning from another professional association will be required to submit documentation certifying that the applicant has successfully satisfied the requirements of the professional designation, the date of certification and its term (including expiration date) and course details (course name, length of course, learning outcomes and grading or assessment methodology) for each component of the designation. Supply Chain Canada will review the course details and confirm whether the course content meets the 80% equivalency requirement of the learning outcomes set out in the SCMP coursework requirements.

### DEADLINES

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# WHO IS THE RPL PROGRAM FOR?

## THOSE WITH CANADIAN ARMED FORCES TRAINING OR SERVICE



Supply Chain Canada recognizes that those serving our country receive world-class education and training during their military careers and are highly skilled in many supply chain areas such as sourcing, procurement, logistics, inventory, transportation, distribution and operations. We want to ensure that they can use this training and skill towards the SCMP designation.

Supply Chain Canada and the Canadian Armed Forces (CAF) reached an agreement granting specific exemptions for those who have completed Supply Officer training with advanced standing toward the SCMP designation. SCMP coursework exemptions are available for other military service and training but may require additional documentation during the RPL application.

For Military Personnel and veterans with prior CAF education or service experience in a supply chain related role, applicants will be required to submit their Military Personnel Resume Record (MPRR) or Unit Employment Record (UER) for assessment.

Opening up a pathway for our soldiers will help to transition them more quickly and seamlessly into valuable, in-demand civilian roles in supply chain. This is good for our soldiers and veterans, good for business, and good for Canada.

### DEADLINES

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# WHY PURSUE THE RPL?



## FAST-TRACK YOUR DESIGNATION

Get ahead of the SCMP Program by getting exemptions on modules and workshops



## SAVE COSTS

Exemptions from modules and workshops will further bring down the cost of designation



## SAVE TIME

The exemptions from modules and workshops can expedite the completion of the program



## BUSINESS CASE FOR EMPLOYERS

Due to the exemptions you can now save time and money – a better value proposition for your employers

# APPLICATION PROCESS

## STEP 1: SUBMITTING APPLICATIONS

All applicants must submit an application and the payment of the required administrative fees; supporting documents should be emailed to [advancedstanding@supplychaincanada.com](mailto:advancedstanding@supplychaincanada.com). Incomplete applications and failure to supply the required documentation will cause delays in processing and may result in applicants receiving less advanced standing than anticipated.

\*Please note that applications may take 2-4 weeks to review.

**APPLY TODAY**

## STEP 2: ADMINISTRATIVE FEES

A non-refundable application fee of \$500.00 for members and \$750.00 for non-members (which includes a one-year membership bundled into the fee) must be paid at the time that an application is submitted. Payment of these fees is processed through the National Office e-commerce system.

An RPL application should contain all supporting documents that validate that you are eligible for RPL exemptions.

## STEP 3: DECISIONS, APPEALS, AND REPORTING

The National Office will make every effort to complete reviews in a timely fashion (wherever possible within 30 days of the application). Once the review is completed the National Office will notify the applicant in writing (with a copy to the local Institute) of the outcome of the review including the exemptions to which the applicant is entitled. The National Office will record validated credit exemptions in the membership portal and assign the applicant's file to the Institute for follow-up regarding admission into the program (or continuation of coursework in the case that the applicant is already enrolled).

Applicants who believe that there was an error in assessing their application may make a one-time written appeal to the Professional Review Committee of Supply Chain Canada's Board of Directors. There is no fee for making an appeal. Appeals must be made in writing to [RPLappeals@supplychaincanada.com](mailto:RPLappeals@supplychaincanada.com) no later than 7 calendar days after an applicant is notified of the outcome of the review. Appeals will be reviewed solely for new information that was not previously provided that highlights additional experience or qualifications of the applicant in relation to the SCMP coursework requirements. Appellants will be notified as to when their appeal will be reviewed by the committee. Appeal decisions are final.

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